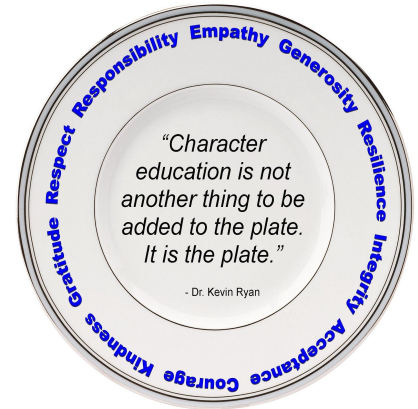




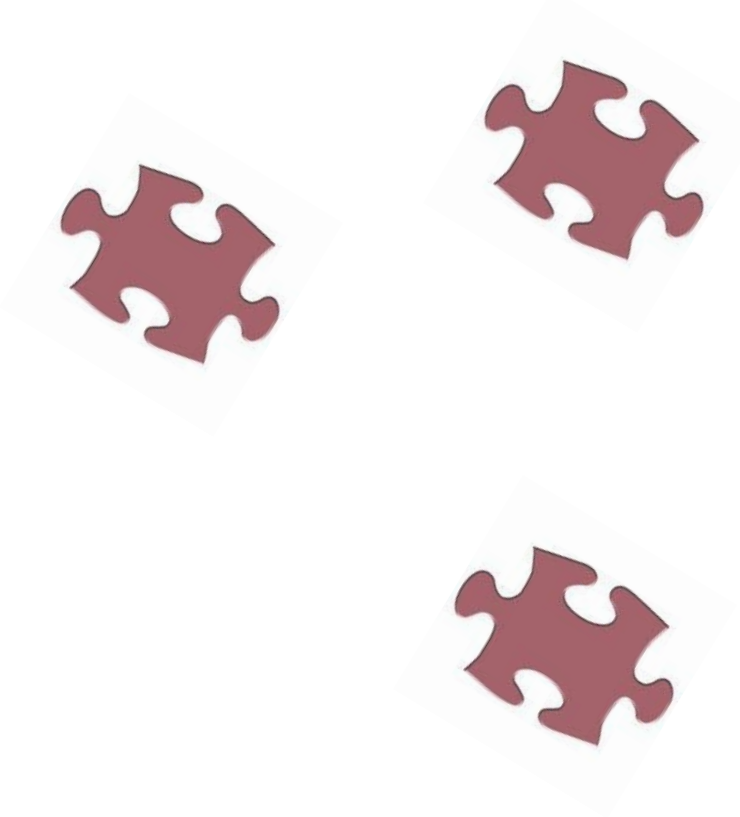
MILL POND SCHOOL SCHOOL IMPROVEMENT PLAN 2016-2017



The Mill Pond School Council is pleased to present our 2016-2017 School Improvement Plan which aligns to the district's Long Range Strategic Plan goals.

2015-2016 Mill Pond School Council

Chris Farmer	Community Representative
Zhengmin Li	Parent Representative
Elyssa Pellish	Parent Representative
Kristin Vincent	Parent Representative
Phil Ferranti	Teacher Representative
Robyn Lawyer	Teacher Representative
Erin Yablonski	Teacher Representative
Jeff Slomski	Assistant Principal
Suzanne Kenny	Principal



This plan includes the following sections:

- ❖ Goals and Action Steps for the Following Areas:
 - Teaching and Learning
 - Student Support and Engagement
 - Family, Community, Faculty Connections, & Values
 - Facilities
 - Communication, Management and Organization

Mill Pond Goal # 1: Teaching and Learning

Refine curriculum, instruction, and assessment, along with the professional development that supports teachers' instructional strategies, assessment skills, and content knowledge to improve student performance.

Action Steps	New or Continuation	Facilitator(s)
CURRICULUM AND INSTRUCTION		
Implement 1:1 iPad initiative in grades 4 & 5	new	Principal, Assistant Principals, Technology Director, Technology Staff, Team Leaders, Instructional Staff
Expand the MPS Tech Team to include grades 4 and 5 in addition to grade 6	continuation	Principal, Instructional Technology Specialist, Building Technology Specialist
Implement and assess revised scope and sequence for grade 6 math.	new	Assistant Superintendent, Principal, Assistant Principals, Math Curriculum Coordinators, Team Leaders, Instructional Staff
Pilot units of Project-Based Learning (PBL) that integrate content areas, technology, and student-centered learning.	new	Assistant Superintendent, Principal, Assistant Principals, Instructional Staff
Pilot co-teaching model for instruction of English Language Learners (ELLS)	new/ continuation	Assistant Superintendent, Principal, Assistant Principals, ESL Coordinator, Team Leaders, ESL Staff
<p><u>Refinement of 1516 instructional initiatives:</u></p> <p><i>In Science</i>, expand and refine use of FOSS science units that incorporate (NGSS) Next Generation Science Standards.</p> <p><i>In Math</i>, expand and refine curriculum units by Eureka math that are aligned with the Common Core.</p> <p><i>With Technology</i>, extend and refine the effective integration of technology into instruction, learning, and assessment</p>	continuation	Assistant Superintendent, Principal, Assistant Principals, Science Curriculum Coordinator, Math Curriculum Coordinator, Instructional Technology Teachers, Team Leaders, Instructional Staff
In consultation with the Superintendent, continue the work of the Schedule Committee in making additional recommendations for scheduling that provides more Enrichment opportunities for students, eliminates/reduces the conflicts between academic services and enrichment, and provides opportunities for staff collaboration time.	continuation	Superintendent, Principal, Assistant Principals, Curriculum Coordinators, Schedule Committee members
Expand integration of Wellness activities into the school day.	continuation	Superintendent, Principal, Assistant Principals, Wellness Coordinator, PE staff

<p>a. Expand, refine and evaluate instruction in digital citizenship and digital literacy for staff, students, and families.</p> <p>b. Create training sessions in digital citizenship and digital literacy for staff, students, and families.</p>	<p>continuation</p>	<p>Assistant Superintendent, Technology Director, Principal, Assistant Principals, Instructional Technology Specialists, Building Technology Specialist, Instructional Staff</p>
<p>PROFESSIONAL DEVELOPMENT</p>		
<p>Create a Technology Professional Development Planning Team that represents all stakeholders who will: Solicit feedback on PD needs from staff Recommend a proposed PD plan for the 1617 school year</p>	<p>new</p>	<p>Assistant Superintendent, Principal, Assistant Principals, Curriculum Coordinators, Instructional Technology Staff, Team Leaders, Instructional Staff</p>
<p>Provide professional development for new pilots: PBL ESL co-teaching</p>	<p>new</p>	<p>Assistant Superintendent, Principal, Assistant Principals, ESL Coordinator, Instructional Technology Staff, Instructional Staff</p>
<p>Provide professional development as needed for refinement of: Science instruction (FOSS units) Math instruction (Eureka) Technology integration</p>	<p>continuation</p>	<p>Assistant Superintendent, Principal, Assistant Principals, Science, Math and Technology Curriculum Coordinators, Instructional Technology Staff, Team Leaders, Instructional Staff</p>
<p>Provide Instructional Staff with training and resources needed to utilize elements of UDL as the framework that ties together all instructional initiatives.</p>	<p>new/ continuation</p>	<p>Assistant Superintendent, Principal, Assistant Principals, Curriculum Coordinators, Instructional Technology Staff, Team Leaders</p>
<p>Provide staff with PD on aspects of Wellness for staff and students, including supporting students with social/emotional needs.</p>	<p>new/ continuation</p>	<p>Assistant Superintendent, Principal, Assistant Principals, Curriculum Coordinators, Special Education staff</p>

Mill Pond Goal # 2: Student Support and Engagement**Develop a plan that will address future student needs and ensure that effective programs are available to appropriately meet the needs of students.**

Action Steps	New/ Continuation	Facilitator(s)
Pilot co-teaching model for instruction of English Language Learners (ELLS)	new/ continuation	Assistant Superintendent, Principal, Assistant Principals, ESL Coordinator, Team Leaders, ESL Staff
Further refine our RTI process and speed the process for the identification and servicing of students who need supplemental intensive reading support and/or supplemental intensive math support through general education and measure progress/growth.	new/ continuation	Principal, Assistant Principals, Team Chairs, Guidance Counselors, Literacy Coordinator, Reading Specialists, Math Coordinator, Math+ Tutors, Instructional Staff
Analyze progress of students who receive the spectrum of supports and determine which delivery models are most effective for students, with a particular focus on assessing co-taught ESL classes.	continuation	Principal, Assistant Principals, Team Chairs, Guidance Counselors, Literacy Coordinator, Reading Specialists, Math Coordinator, Math+ Tutors, Instructional Staff
Explore and support expanded use of technology tools and specialized equipment to support students with special needs as well as all students in the general education setting.	continuation	Technology Director, Principal, Assistant Principal, Instructional Technology Specialists, Team Chairs, Instructional Staff
Expand leadership opportunities for students by adding a Tech Squad in grades 4 & 5	new/continuation	Principal, Instructional Technology Specialist, Building Technology Specialist
Establish collaboration with Westborough TV for students in grades 4-6	new	Principal, Instructional Technology Specialists, Building Technology Specialist, WTV

Mill Pond Goal # 3: Family, Community, Faculty Connections, and Values

Foster a culture of cultural proficiency, connections among students, families and staff, and character education.

Action Steps	New/ Continuation	Facilitator(s)
Expand our knowledge base of culturally proficient instructional practices and outreach to families.	new	Superintendent, Assistant Superintendent, Principal, Assistant Principals, ESL Coordinators, ESL Staff, Team Leaders, Instructional Staff, MPPG
<p><u>Outreach to families via technology:</u></p> <p>a. Refine our website to ensure that it informs and celebrates what we do every day.</p> <p>b. Explore and expand use of social media and technology to keep families and community informed and to celebrate positive school experiences</p>	continuation	Technology Director, Principal, Assistant Principals, School and District Instructional Technology Specialists, Building Technology Specialist, Secretaries, MPPG
Plan and implement wellness activities for staff and students.	continuation	Superintendent, Principal, Assistant Principals, Wellness Coordinator, PE staff
Provide training for parents in use of technology	new/continuation	Technology Director, Principal, Assistant Principals, School and District Instructional Technology Specialists, Building Technology Specialist, Tech Squad
Collaborate with MPPG to introduce workshops on topics of interest to parents.	new/continuation	Superintendent, Principal, MPPG officers
Implement activities and expand use of media designed to broaden outreach to diverse families, to celebrate the diversity of our school community, and to bring us closer together as a community	continuation	Principal, Assistant Principal, MPPG and MPS Diversity Council, staff
Create opportunities for staff to gather for professional and non-professional purposes, in order to help strengthen community bonds.	new/ continuation	Principal, Assistant Principals, School Character Ed Committee Members, School Social Committee, Counselors
<p>Analyze information gained in the NSOC application to inform our work in character education.</p> <p>Create a system for monthly alerts to staff about the resources that have been gathered to support Character Education and Key Values.</p> <p>Explore whether these alerts can go home as well</p>	continuation	Principal, Assistant Principal, School Character Ed Committee Members, Guidance Counselors

Mill Pond Goal # 4: Facilities**Ensure that our school building meets the instructional needs of staff and students**

Action Steps		Facilitator(s)
Repair front pillars and plaza cement	new	Director of Buildings and Grounds, Principal, Assistant Principal, Custodial Staff
Repair gym floor	new/continuation	Director of Buildings and Grounds, Principal, Custodial Staff
Complete expansion of the parking lot to ease parking crunch and create larger bus loop	new/continuation	Superintendent, Director of Buildings & Grounds, Principal, Custodial Staff
Review existing capabilities and explore security system options for the school, including key cards, gates to close off gym from the rest of the building, and locks on doors to close off the auditorium from the rest of the building.	continuation	Director of Buildings and Grounds, Principal, Assistant Principal, Custodial Staff
Given rising enrollments and expanding program needs, create a draft plan for utilizing rooms and sharing space.	new	Principal. Assistant Principals, Instructional staff
Expand student participation and effectiveness of Grade 4 “Green Squad,” Grade 5 “Eco-Warriors” Grade 6 “Green Team”	continuation	Principal, Assistant Principal, Green Team Eco-Warriors and Green Squad Facilitators

Mill Pond Goal # 5: Communication**To maintain consistent and timely communication among the members of the Mill Pond School community**

Action Steps		Facilitator(s)
In response to parent feedback in the School Council survey, increase teacher communication to families about the curriculum.	new	Principal, Assistant Principals, Building Technology Specialist, Secretaries,, Instructional Staff
Continue to refine current communication practices (Weekly Memo, Weekly News & Notes) and increase use of social media (ex: FB, Twitter) to facilitate communication and celebration of Mill Pond activities	continuation	Principal, Assistant Principals, Building Technology Specialist, Secretaries,, Instructional Staff
Increase collaboration with media/press in order to publicize news about Mill Pond, including utilizing WTV to showcase school events. Possible collaboration with MPPG representative.	continuation	WTV, Media Outlets, Principal, Assistant Principals, Building Technology Specialist, Secretaries
Annually assess School Culture via survey to staff, parents, and students and make recommendations based on findings.	new/ continuation	Principal and School Council

On behalf of the Mill Pond School, we wish to express our gratitude for the tremendous support we receive from the Mill Pond Parent Group and the parent community of Mill Pond, the Westborough School Committee, The Westborough Public Schools Administration, and the greater Westborough community. We look forward to another year of learning, growth, caring, and laughter at Mill Pond.